

SAP Business Intelligence Reporting

Introduction

Washington State HRMS Business Intelligence (BI)
Self-Paced Learning Materials
General Topics - BI End Users/Power Users

The **BI Self-Paced Learning Materials** have been designed to provide first time BI users with a general understanding of the BI application, including basic report functionality and steps for running BI Custom Reports via the HRMS Portal.

Topics covered in this section include:

- BI Self-Paced Learning Materials - General Topics
- Additional Information



BI Self-Paced Learning Materials - General Topics

BI Self Paced Learning Materials will be published in sections and posted to the HRMS Support website as they become available: <http://www.dop.wa.gov/payroll/HRMS/Training/Pages/BusinessIntelligenceTraining.aspx>

All sections listed below are recommended reading for both BI End Users and BI Power Users. At a minimum, BI End Users should review the following sections:

- Logging on to HRMS Portal
- Running BI Reports from HRMS Portal

	Section Name	Last Revised
1	Introduction	Nov 21, 2009
2	BI Concepts and Security	Nov 21, 2009
3	BI Architecture	Nov 21, 2009
4	BI Custom Reports	Nov 21, 2009
5	Logging on to HRMS Portal	Nov 21, 2009
6	Running BI Reports from HRMS Portal	Nov 21, 2009
7	Elements of a BI Report	Nov 21, 2009
8	BI Report Context Menu	Nov 21, 2009
9	Printing Report Results	Nov 21, 2009
10	Exporting Report Results	Nov 21, 2009
11	Glossary of Terms	Nov 21, 2009
12	Additional Information/Getting Help	Nov 21, 2009
13	BI Financial InfoCube	Nov 21, 2009
14	BI Grievance InfoCube	Nov 21, 2009
15	BI E-Recruiting InfoCube	Nov 21, 2009



The sections for BI Financial, BI Grievance, and BI E-Recruiting InfoCubes are intended for End Users and Power Users. It is recommended that all End Users and Power Users read all BI Self-Paced Learning Materials prior to reading these specific sections.

The HRMS Customer Support website contains additional information, including:

- Current Status of BI Data Loads
- Training Materials and Workshop Schedules
- Business Intelligence (BI) InfoProvider designs
- Frequently Asked Questions



<http://www.dop.wa.gov/payroll/HRMS/Pages/default.aspx>